



RM OF WEST ST. PAUL

POSITION DESCRIPTION

POSITION Equipment Operator II	DEPARTMENT: Operations
EFFECTIVE DATE December 2023	DIVISION: Public Works
SUPERVISOR: Public Works Foreman	DATE REVISED:

SUMMARY:

Under the direction of the Public Works Foreman, the Equipment Operator II will operate both heavy and light equipment to perform and assist in repairs and maintenance of municipal infrastructure with a focus on, but not limited to, roads, sidewalks, pathways, parks, and signage. This position runs equipment such as graders, front-end loaders, sanding/plow trucks, and snow blowers. Equipment Operator II may also oversee or supervise small projects or tasks with a limited scope.

Key Responsibilities

- Perform all duties of the Equipment Operator I as required.
- Pothole patching of both roadways and pathways.
- Installation and maintenance of traffic and information signage, according to Transportation Association of Canada guidelines.
- Snow plowing and sanding of roadways, pathways, and parking lots using a grader, front-end loader, and front-mounted snow blower.
- Operate grader to level, shape, rebuild, or repair gravel.
- Dust control applications.
- Delivers and records numbers of roll-out bins to new residents.
- Repairs and replaces damaged roll-out bins.
- Responsible for the cleanliness of the RM recycle bins.
- Perform hazard assessments and risk assessments for roads, water, wastewater and storm water management.
- Respond promptly to emergency call back or call out as required.
- Perform other duties as assigned.

Qualifications:

- Grade 12 or equivalent.
- A minimum of 5 years' experience in the operation and maintenance of heavy equipment and machinery, including the motor grader, preferably within a municipal setting or construction field.
- Valid Province of Manitoba Class (3) license with air endorsement. Class (1) would be an asset.
- Experience in a Public Works related field is an asset.
- Computer skills, including the ability to use relevant municipal software programs.
- Strong problem solving and organizational skills.
- Working knowledge of all application legislation, by-laws, and policies related to transportation and environmental services in a municipal setting.
- Knowledge of the use and handling of hazardous waste, chemical and materials (WHMIS).
- Strong interpersonal and communication skills to establish working relationships with coworkers and the public.
- Physically capable of performing manual labour for extended periods.
- Demonstrated ability to understand and follow specific verbal instructions, work under minimal supervision, and also work effectively in a team environment.

Working Condition and Physical Demands:

- Must be able to lift 50 lbs.
- Work requires climbing, kneeling, crouching, reaching, standing, walking, pulling, lifting, grasping, sitting and driving.
- Working at heights.
- Working in extreme heat and cold.
- Working in the presence of pollen and dust³
- Working at depths of 25 feet (confined space).

Incumbent

Public Works Manager

Date

Chief Administrative Officer